

Details	
Group	LFH Hotels Limited
Site	LFH - Fowey Hall Hotel
Title	COVID-19 Risk Assessments
Assessed By	Dulce Marques

Task	Completed date of assessment
COVID-19 Risk Assessment 10 - Valet Parking	01-07-2020

COVID-19 Risk Assessment 10 - Valet Parking			
Hazards?			
Infection spread by staff with symptoms of COVID-19			
Infection spread by guests with COVID-19			
Infection spread from baggage, equipment and clothing infected with COVID-19			
Who might be harmed and how?			
Guests			
Staff			
Contractors			
Visitors			
Controls in place			
Valet staff will wash their hands before and after each occurrence of parking a guests vehicle			
Valet staff should not assist customers with their bags as far as possible. If a guest has restricted mobility then baggage only will be handled and hands will be washed immediately after handling any such items			
Customer car keys will be sprayed with sanitiser after use and prior to being placed within the key storage locker			
Valet staff will place a disposable seat cover on the drivers seat prior to entering the vehicle. The seat cover will be removed as soon as the vehicle is parked			
Hand touch points such as door handles, gear stick, hand brake and steering wheel will be wiped prior to entering/driving the vehicle			
Staff will wear a face mask whilst in the vehicle to help avoid contaminating the vehicle themselves			
Additional controls required	Action by whom	Action by when	Completion date - comments
Completed date of assessment:		01-07-2020	

Review date	Person completing review	Reason (e.g. annual review, following accident, changes)
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Trained employees	Training date	Signature